

## **Terms of Reference – Interim Executive Board, Crowmoor Primary School**

The IEB of Crowmoor Primary School was appointed by the Regional Schools Director, in accordance with section 65 of the Education and Inspections Act 2006, with effect from Wednesday 5 July 2023. It is recommended that this IEB is in place for no longer than a year and suggest reviewing the arrangements in twelve months with a view to a long-term governance option once the school's viability is assured.

### **Composition of the Academy Improvement Board**

Members of the Board will have been appointed by the Local Authority (LA) based on their skills and experience.

### **Membership and Attendees**

A Cliff (Chair)

A Morris

C Jones

J Jackson

R Doidge

The CEO of SHINE Academies, G Draycott, will be expected to attend the IEB meetings as and when required.

### **Clerk to the Academy Improvement Board**

K Khandeparker will act as Clerk.

### **Meetings and Frequency**

The Board shall meet at least monthly with meetings scheduled to incorporate any post-OfSTED review meetings between the School and the LA.

Meetings may be held in person or virtually. Where necessary to support rapid action, decisions may be made by unanimous agreement of the Board via email.

### **Quorum**

The quorum for any meeting of the IEB shall be no less than three full IEB members, not including the CEO of SHINE Academies and the Clerk.

### **Purpose and Aims**

The purpose of the IEB is to provide expert and high-quality governance for a time-limited period to support and ensure future, rapid improvement of the school.

The IEB will fulfil all functions of a governing body. It's role will include, but not be restricted to:

1. Oversight of the school's plans to drive rapid school improvement, working with the school leadership team and staff.
2. Evaluation and monitoring of the school's post-OfSTED IEB action plan.
3. Oversight of the school's delegated budget, including ensuring that spending decisions are in line with LA protocols.

4. Ensuring effective safeguarding arrangements are in place, including addressing any issues rapidly and appropriately.
5. Challenging the way the school leadership team conduct the business of the school to ensure a secure and stable learning environment with best outcomes for children.
6. To support transition to longer term governance arrangements at the appropriate time.

Adopted July 2023